

**Iowa Library Association Leadership Institute**  
**August 10-13, 2010**  
**Application Information**

**\* All applicants must:**

- Have at least three (3) years experience working (full or part-time) in libraries.
- Be currently employed in an Iowa library (public, academic, school or special).
- Be a member of the Iowa Library Association.
- Include an essay (see requirements below).
- Include ONE letter of reference.
- Be able to reside in arranged onsite housing and attend all activities during the institute.

**Applicant essay:**

Please write a brief (1-2 pages) essay that describes your leadership experience and explains your motivation for applying to the Institute. Your essay will be evaluated based on your inclusion of the following elements: a defining moment related to your understanding of leadership; where you see yourself professionally 5 years from now; a personal story or reflection that lets us know how this Institute can help you become the leader you want to be.

**Letter of reference should include:**

- Her/his relationship to applicant.
- Her/his perception of the applicant's leadership qualities.
- Examples of situations where the applicant has displayed leadership qualities.

**Return the completed application form, essay and letter of reference by [date] to:**

Iowa Library Association  
3636 Westown Pkwy, Suite 202  
West Des Moines, IA 50266

**Notification of acceptance:**

You will be notified by [date] about whether you have been selected to attend the Institute. Contact the ILA office via telephone (525-273-5322 or 800-452-5507) or FAX (515-309-4576) with questions.

**\*Please note:** Our goal is to provide the broadest opportunity for all Iowa library employees to participate. Therefore, in some cases only ONE applicant may be selected from a given library.

**Iowa Library Association Leadership Institute 2010  
Applicant Form**

**I. Contact Information**

Name of Applicant \_\_\_\_\_  
Job title \_\_\_\_\_  
Library \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
Telephone \_\_\_\_\_ Fax \_\_\_\_\_  
Email \_\_\_\_\_

**II. Applicant Demographic Information (used to ensure that we have diversity among institute participants)**

Gender: \_\_\_\_\_ Female \_\_\_\_\_ Male  
Age: \_\_\_\_\_ 18-25 \_\_\_\_\_ 26-35 \_\_\_\_\_ 36-45  
\_\_\_\_\_ 46-55 \_\_\_\_\_ 56-65 \_\_\_\_\_ 65+  
Type of Library: \_\_\_\_\_ Academic \_\_\_\_\_ Public  
\_\_\_\_\_ School \_\_\_\_\_ School

**Ethnicity (optional):** \_\_\_\_\_

**Experience working in libraries:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Educational background:** \_\_\_\_\_  
\_\_\_\_\_

**III. Reference Information**

Job title \_\_\_\_\_  
Library \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
Telephone \_\_\_\_\_ Fax \_\_\_\_\_  
Email \_\_\_\_\_